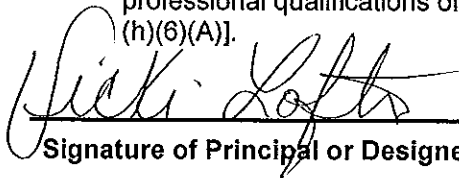


SCHOOL Title I, Part A Parental Involvement Plan

I, Vicki Lofton, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9-21-17
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: In connection with its children, families, and community, Lecanto Primary School promises to provide quality instruction, a challenging learning environment, and a lasting partnership to create life-long learners.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

There are many ways Lecanto Primary strives to maintain a positive and effective method of communication between home and school. Parent input is gained through the parent involvement survey. The input is then used in the development of the Title 1 Plan. In an attempt to inform parents of what their child is learning on a weekly basis, classroom teachers offer online and a paper copy of weekly newsletters as well as weekly folders which provides graded class work and homework opportunities. Additionally, Lecanto Primary has monthly parent newsletters which contain information on Title I and a variety of ways parents can help their children. Lecanto Primary conducts parent workshops that focus on strategies to assist their child in learning and increase parent involvement. Our School Advisory Enhancement Council and Parent Teacher Organization offer parents a wide variety of ways they can assist their children. School Messenger phone calls remind families of upcoming events and our school website aids in keeping parents informed as well.

Our SAEC meets to discuss and design such items as the Student, Parent, Teacher Compact. They also review the Parent Survey and make additional comments regarding items that they believe should be added or deleted. The committee also votes on the District's Annual School Calendar; and on items that are to be purchased through the SAEC budget.

October 18, 2017 is a district-wide parent conference day for all elementary schools. This time allows teachers to meet with parents (some student-led conferences) and revisit the commit of all stakeholders outlined in the Compact.

Our MTSS process notifies parents about problem solving team meetings to discuss the interventions to best meet the needs of students.

Review Status:

Review Comments:

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	Teachers conduct parent activities monthly in classrooms.
2	Title 1	Resource teachers and leadership team will coordinate parent night activities throughout the year.
3	Parent Night	Leadership team will provide information on Title One at parent night activities.
4	Curriculum/Technology Nights	Teachers and Students will demonstrate to parents the different types of technology they are currently using in the classroom.

Review Status:

Review Comments:

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Informational Title I Annual Meeting	Principal	September 20, 2017 SAEC Agenda	Attendance
2	Informational Title I Annual Meeting	Principal	Curriculum/Technology Night -TBA Agenda	Attendance

Review Status:

Review Comments:

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Lecanto Primary School conducts a parent survey each spring. This survey is for the purpose of asking how we can continue on the path of improvement. In the Spring of 2017, the responses indicated that most parents feel welcome as a valuable stakeholder in their child's education through programs such as Open House, the Title 1 Annual Meeting, Curriculum nights, classroom celebrations, and district-wide conference days.

It is our commitment to parents that we contact each of them during the first quarter to discuss the expectations of the grade level and to discuss how the child is progressing. Our teachers are available for conferences before and after school, during lunch, and during planning times. There is a district parent conference day. Parents who are unable to make this time, are encouraged to contact the school to schedule a time that meets their needs. Additionally, Problem Solving Team meetings are held at convenient times for parents.

We would like to increase the number of parents who are involved in SAEC, PTO, and volunteering.

Review Status:

Review Comments:

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School Advisory Enhancement Council	Vicki Lofton, Principal	Providing parents with an opportunity to share positives/concerns and improve education	August-May	Improved academic success of students on state and local assessments
2	Conferences	Teachers	Specific information for parents to use to assist their child with his/her learning	September-October	Improved academic success of students on state and local assessments
3	K Round Up	Shennen Bowman, Guidance	Give parents resources for use over the summer	April	K Readiness
4	Curriculum/Technology Nights	Teachers/Students	Providing parents with an opportunity to understand the technology used to assist their child's education	November - April	Attendance
5	MTSS Meetings	Michelle Loreth, TOSA, Jaime Baize and Kelli Hayes, Title 1 Interventionists	Provides parents with information on how the school will meet the needs of their child who may be at risk, need acceleration, or ELL	August - May	Improved academic success
6	Skyward Family Access	Administration	Gives parents a resource to see current grades and teacher lesson plans	August - May	Improved academic success
7	Curriculum/Technology Parent Nights	Leadership Team	Provides parents an opportunity to understand the technology used in their child's education	TBA	Attendance
8	Grandparents Day	Mrs. McCrumb, Mrs. Elliot	Provides grandparents an opportunity to experience their child's educational environment	September	Attendance
9	Bring Dad to School Day	Kelli Hayes	Provides families an opportunity to understand their child's classroom environment and expectation for that grade level	September	Attendance

Review Status:

Review Comments:

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Professional Development 1/2 Days	Vicki Lofton / Bart Adams	Increase teacher knowledge to share with parents	August - May	FastBridge, FSA, Formative Assessments, Success Maker Reports
2	Book Studies – <u>Teach Like a Pirate</u> and <u>Visible Learning for Literacy</u>	Vicki Lofton / Bart Adams	Increase staff knowledge to share with parents	September - May	FastBridge, FSA, Formative Assessments
3	LAFS & MAFS Training for all new faculty	Michelle Loreth	Increase teacher knowledge of the Florida Standards	August	FastBridge, FSA, Formative Assessments, Success Maker Reports
4	Teach Tuesdays- FastBridge, FSA, Formative Assessments, Success Maker Reports for Faculty and Staff	Bart Adams Michelle Loreth Jessica Hurley	Increase teacher knowledge of IPADS, MIMIO's, Apps, Laptops.	August - May	FastBridge, FSA, Formative Assessments, Success Maker Reports
5	Staff Morning Show-Best Practices	Vicki Lofton / Bart Adams	Increase teacher knowledge to share with parents	August - May	FastBridge, FSA, Formative Assessments, Success Maker Reports
6	Core Connections Writing	V. Lofton, B. Adams, M. Loreth	Increase teacher knowledge to share with parents	August - May	FastBridge, FSA, Formative Assessments, Success Maker Reports
7	Book excerpt on the Importance of Professional Passion	Vicki Lofton/Bart Adams	Increase student engagement	Fall & Winter Outcomes	Increase FSA test scores
8	Study Island	Jessica Hurley Jaime Baize	Increased teacher knowledge to share with parents	September	Increase FSA test scores
9	Parent Workshops	Leadership Team/ Title 1	Increase parent involvement	November-April	Increase FSA test scores

Review Status:

Review Comments:

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Various grade level parent involvement activities include Kindergarten Farm Day, K-5 Science/Technology Night, Star Tech Parent Night, Family Fall Festival and Music Involvement day sessions. Efforts are being made to vary the days and times we offer events so that more families have an opportunity to attend. LPS PTO has committed to increasing Parent Involvement efforts, sponsoring dinners, giveaways, and family oriented events such as PTO Book Fair, Family Game Night, and Family Movie Night.

Review Status:

Review Comments:

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: This year, parents receive a written invitation to attend all MTSS meetings concerning their child. The Student Progression Plan booklets are provided to us by the district and sent home with new students at the beginning of the year, informing families of the expectations of Citrus County Schools. In September, parents are also provided with specific grade level expectations and information through parent information nights and conferences. Parents are invited to meet with the administration, guidance counselor, and their child's teachers at any time to help facilitate their child's learning and social-emotional growth. Many classroom teachers send home weekly newsletters, and the school sends several Home/School Connections newsletters as well as monthly newsletters.

Review Status:

Review Comments:

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Lecanto Primary School strives to have all of our families involved. While we realize that parents are comfortable with different levels of involvement, we work hard to include them in school activities and their child's learning. Parents that do not have transportation available are invited to engage in phone conferences with their child's teacher, and when needed, we will provide transportation when it can be arranged.

While most of our regular communication goes home through a written form, such as newsletters, we do use School Messenger to provide information to all of our parents through a phone call. This allows for our parents who are not literate to get timely information, and at the same time provides a reminder for all of our parents. LPS is handicapped accessible to allow for families to attend school events. Information is also available on our school website and through email, which provides a resource for those parents who are hearing impaired.

An electronic message board at the entrance of our parent pick-up line. This will allow parents to view important dates and information as they bring their children to school, or pick them up in the afternoon.

Reading and math materials that are sent home for parent information are also available in Spanish for those families who need it, if feasible.

Our parents also have available to them log on information so they can access curriculum materials using Study Island (3rd-5th grade R, M, and SC), Success Net (reading), Think Central (math), and Natgeo (science). Parents may also log into Skyward to view their child's current grades, and the teacher's weekly lesson plans.

Review Status:

Review Comments:

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Science & Technology Night, and Fall & Spring Curriculum Night	Principal, Ass't. Principal, Teachers	Fast Bridge/FSA	October-May
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	SAEC/PTO	Chair, SAEC	Fast Bridge, FSA	September-December
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Family Events, Conferences and PST Meetings	PTO, Principal/Teachers, TOSA	Fast Bridge, FSA	August-May

Review Status:**Review Comments:**

Upload Evidence of Input from Parents

Provide evidence of parent input in the development of the plan.

Analysis of Parent Survey Results – Use in Development of Parent Involvement Plan

(Parent Survey Results: 27 participants)	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
1 Teachers support student success	59%	41%			
2 Knowledge of School Improvement Plan process	44%	41%	15%		
3 School communicates goals	33%	67%			
4 AS/PS model values, respect, etc	48%	48%	4%		
5 Feel welcomed/input appreciated	56%	37%	7%		
6 Teachers communicate effectively	78%	22%			
7 Child has adult advocate on campus	55%	26%	15%		4%
8 Facilities support learning	59%	41%			
9 Clear rules to maintain safety	59%	37%	4%		
10 Consistent enforcement of rules	53%	30%	16%		
11 Child feels safe at school	59%	33%	8%		
12 Child needs met by all staff/teachers	51%	41%	4%	4%	
13 Connections in material taught and everyday life	43%	45%	7%		
14 Child has access to technology in school	55%	37%	4%		4%
15 Child has access to internet at home	74%	22%		4%	

Q16 – Preferred method of communication between home and teacher: Email, phone calls, text messages. Then, skyward message center, social media, and eBackpack type programs.

Q17 – 93% of parents agree or strongly agree that they are informed of policies, processes, and procedures related to grading and reporting.

Q18 – 89% of parents agree or strongly agree that they believe their child is prepared for success in the next school year.

Q19 – % of parents that are aware that the school/district provides the following services:
Attendance – 96%, Exceptional Student Education – 89%, School Resource Officer – 100%
Health Room – 81%, Social worker – 70%, Psychologist – 67%

Q20 – % of parents that agree or strongly agree like they are receiving high quality support services from:
Administration – 90%, School Counselors – 71%, Student Services/Discipline – 67%

Q21 – 89% of parents agree or strongly agree that they have been notified of Title I meetings, curriculum nights, and Open House where Title I information is shared.

Q22 – 89% of parents agree or strongly agree that they have seen and signed a copy of the Teacher/Student/Parent Compact.

Q23 – 89% of parents agree or strongly agree that they have received notification of the right to request information on the professional qualifications of their child's teacher.

Q24 – 85% of parents agree or strongly agree that they are aware they can participate in the planning process for the Title I Plan and Parent Involvement Policy.

Q25 – Things parents like best about our school:

- Further continuity through primary, middle, high school
- Student to teacher ratio
- Success Maker as a learning tool
- New ideas for student improvement
- Abundance of educational materials
- High quality educators and staff
- Administration communicates
- Strong learning ethic
- Technology
- Friendliness and professionalism of faculty
- Informed about child's learning and behavior

Q26 – Suggestions for improvement:

- Field trips and real-world opportunities
- More communication between parents and teachers
- Vegetarian meal options
- Rotate parent involvement nights, not always on Tues. or Thurs.
- More security at front office when entering the building

Review Rubric:**Review Status:****Review Comments:**

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide electronic version of the Parent-School Compact in monitoring folders.

Lecanto Primary School
Student-Parent-Teacher Compact

Lecanto Primary School believes that every child is a winner every day.

This compact is a commitment by the student, parent, and teacher to ensure that every child has a successful learning experience at Lecanto Primary School.

Student

As a student, I will:

- Show respect for all members who work in the school
- Support the right of every teacher to be effective in the classroom
- Complete all assignments to the best of my ability

Student Signature: _____ Date: _____

Parent

As a parent, I will:

- Make sure my child is well rested and prepared for school
- Provide time and space for quiet study or reading at home
- Talk with my child about his/her school activities every day
- Monitor your level of communication with my child and the school

Parent Signature: _____ Date: _____

Teacher

As a teacher, I will:

- Provide safe and pleasant surroundings for learning
- Do my best to meet the individual needs of each student
- Monitor your level of communication with students and parents

Teacher Signature: _____ Date: _____

First Quarter Conference Parent Signature	Second Quarter Conference Parent Signature	Third Quarter Conference Parent Signature	Fourth Quarter Conference Parent Signature
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*NOTE: You may start less than one hour after the end of the school day for conferences.

Review Rubric:

School-Parent Compact must include the following components:

- Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards;
- Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and
- Highlight the importance of communication between teachers and parents on an ongoing basis through, at a minimum: parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; Frequent reports to parents on their child's progress; and Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA].

Review Status:

Review Comments:

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School Advisory Enhancement Council	5	107	Providing parents with an opportunity to share positive/concerns and improve education.
2	Conferences	840	2,520	Specific information for parents to use to assist their child with his/her learning.
3	Kindergarten Round-Up	14	45	Give parents resources for use over the summer.
4	Science Fair / Star Tech Nights	2	380	Providing parents with an opportunity to understand the technology used to assist their child's education.
5	PST Meetings	313	100	Provide parents with information on how the school will meet the needs of their child who may be at risk, need acceleration, or ELL.
6	Skyward Family Access	764	1,072	Gives parents a resource to see current grades and teacher lesson plans.
7	Dad's Day	1	355	Provide parents an opportunity to experience their child's normal day from breakfast through morning routine.

Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

Review Status:

Review Comments:

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Professional Development 1/2 Days - CCSS	4	183	Increase teacher knowledge to share with parents.
2	Book Study – Notice and Note	12	60	Increase staff knowledge to share with parents.
3	Book study - A Closer Look at Close Reading	12	60	Increase staff knowledge to share with parents.
4	Core Connections	6	60	Increase staff knowledge in how to use writing standards to teach writing and share with parents.

Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

Review Status:**Review Comments:**

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	LPS is isolated in a very rural area and many parents do not have the time or money to make the trip back to the school for events.	We will provide resources that can be accessed through websites, as well as written communication through daily planners, weekly folders, and monthly newsletters. Individual teachers also provide classroom newsletters, phone calls, and on-line links.
2		

Review Rubric:

Strong responses include:

- Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and
- Description of how the LEA will use the information gathered from the evaluation to design strategies for more effective parental involvement policies described in Section 1118.

Review Status:**Review Comments:**

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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Review Rubric:

Activities described in this section should be correlated to student achievement and include sufficient detail that another LEA or school could use the information to develop a similar program.

Review Status:**Review Comments:**
